

**NEWQUAY TOWN COUNCIL**

**MINUTE REF:** Minutes of the Tourism & Leisure Committee Meeting held on 12 September 2017 at 7pm in the Council Chamber, Municipal Offices, Marcus Hill, Newquay. **Actions:**

**Present**

Cllrs Mrs R Craze (Chairperson), Mr A Pringle, Mr D Cheney, Mrs M North, Mrs B Edwards, Mr L Gardner.

**Also attending**

Mr Joe Piwecki (Deputy Town Clerk), Mr Callum Rowley (Administrative Assistant), Miss Natalie Cerejo (Project Administrator), Mr D Bradshaw (Town Crier), Mrs S Deakin (Visit Newquay TIC Manager) and two representatives from Cornwall Pride.

**T061/17** **Apologies**

Apologies had been given from Cllr Mr Jones and BID Manager Mrs Carla Lewis, no apologies had been received from Cllr Mr O Monk.

**T062/17** **Declarations of Interest and Dispensations**

Cllr Mrs Edwards declared discloseable pecuniary interest in minute reference **T074/17(2)** due to being a member of the St Columb Minor Residents Association.

**T063/17** **Minutes**

i. 12 June 2017

It was proposed by Cllr Mr Cheney, Seconded by Cllr Mr Pringle and

**T063/17 (1)** **RESOLVED unanimously to adopt the minutes of the meeting held on the 12 June 2017.**

**T064/17** **Matters Arising**

T041/17 – The meeting has been held and confirmation has been given to host the event in Newquay. A brief explanation was given for the procession routes.

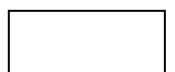
T046/17 The Terms of Reference were adopted at full council.

T047/17 – The recommended amount has been released.

T048/17 – Extra road signage has been procured.

T049/17 – The marquee has been purchased.

T052/17 – It was noted that the delegated authority was given, however, a quote had just been given so it was explained, the committee were



supportive of the replacement.

**T065/17**      **Terms of Reference and Risk Assessment Update**

There were no updates to be given.

**T066/17**      **Public Engagement**

There were no members of public in attendance.

**T067/17**      **Cornwall Pride Debrief**

The Cornwall Pride committee extended their thanks to the Tourism and Leisure committee. A debriefing was given which stated the event was hugely successful. Suggestions were made by some members that the event is expanded across more than one day.

**T068/17**      **Grant Applications**

A. Newquay Regeneration Forum – Fish Festival (£2,000)

This is a retrospective decision. Due to technical problems, the grant was received after the event. There was a budget line set aside for £1,500, the Chair and Office made the decision to grant the £1,500 in-line with budget. An Email was circulated to members to request whether there were any objections to this decision. No members opposed the decision. It was requested if the Town Council could receive a breakdown of funds gathered for the Fish Festival and the out-goings for this years event.

It was proposed by Cllr Mr Pringle, Seconded by Cllr Mr Cheney and

**RESOLVED unanimously to give retrospective approval to grant £1,500 to Newquay Regeneration Forum to hold the Fish Festival event.**

**T069/17**      **Coast of Dreams Signage**

A brief discussion was held on the proofs supplied by Newquay BID.

**Office**

It was proposed by Cllr Mr Pringle, Seconded by Cllr Mr Gardner and

**RESOLVED to request that the LOVE NQY logo is removed and replaced with the original Newquay BID logo. Members were satisfied with the Blue and Orange themed design**

*Cllr Mrs Craze abstains from voting.*

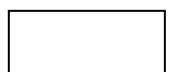
**T070/17**      **Visit Newquay Update**

A brief report was given by the Visit Newquay TIC Manager.

It was proposed by Cllr Craze, Seconded by Cllr Mr Pringle and

**Chair, Vice-Chair and TIC Manager**

**T070/17**      **RESOLVED unanimously to give delegated authority to the**



- (1) **Chair, Vice-Chair and Visit Newquay TIC Manager to purchase a gazebo for events up to the cost of £350.**

It was proposed by Cllr Mrs Craze, Seconded by Cllr Mr Cheney and

Office

- T070/17 (2) **RESOLVED unanimously to establish a monthly manager meeting procedure for the TIC elements of the Tourism & Leisure Committee.**

T071/17 **Library / Information Service Update**

A brief update was given about the Library.

It was proposed by Cllr Mrs Craze, Seconded by Cllr Mr Pringle and

Office

**RESOLVED unanimously to approve the placement of bollards outside the library at the cost of £790, which will be taken from the Library and Information Service budget.**

T072/17 **Newquay BID Update**

The Deputy Town Clerk announced an update in the absence of the Newquay BID Manager.

T073/17 **Town Crier's Report**

The Town Crier gave a verbal report.

T074/17 **Town Council Events**

The Deputy Town Clerk gave an update on the Summer Finale. It was stated the event was missing a company or individual to provide audio support, so the Office contacted Impact Light and Sound for a quote.

Office

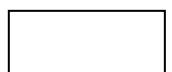
It was proposed by Cllr Mr Cheney, Seconded by Cllr Mr Pringle and

- T074/17 (1) **RESOLVED unanimously to hire Impact Light and Sound at the cost of £600**

Another update was given for the Christmas Parade. The Deputy Town Clerk explained that the Committee now held the budget responsible for erection and removal of Christmas Trees. Historically St Columb Minor had been provided a tree from this budget. Last year the cost was in the region of £600. The Deputy Town Clerk had sourced one quotation to erect and remove the tree at a cost of £798. Members debated how much, if any, to put towards the tree at St Columb Minor. Members agreed that it could set a precedent to continue funding a Christmas Tree in St Columb Minor however agreed to offer the same budget as was provided the year before.

Office

It was proposed by Cllr Mr Pringle, Seconded by Cllr Mr Cheney and



**T074/17  
(2)**

**RESOLVED to give approval for the spend of £600 for the St Columb Minor Christmas Tree.**

**Office**

CLlr Edwards declared a discloseable pecuniary interest and left the room (8:50pm).

CLlr Edwards re-entered the meeting (8:58pm).

It was proposed by CLlr Mrs Craze, Seconded by CLlr Mr Cheney and

**T074/17  
(3)**

**RESOLVED unanimously to give a time extension by 5 minutes.**

It was proposed by CLlr Mr Cheney, Seconded by CLlr Mrs Craze and

**T074/17  
(4)**

**RESOLVED unanimously to give delegated authority to the Office to review the possibility of hosting more Christmas events.**

**T075/17**

**Other Correspondence**

None.

**T076/17**

**Exclusion of Press and Public**

This item was not discussed.

**T077/17**

**Visit Newquay Tourist Information Centre**

- i. *To give delegated authority to the Town Clerk, Chairman and Vice-Chairman to authorise project spends between Committee meetings that fall outside the Scheme of Delegation*

This item was not discussed.

**T078/17**

**Library/Information Service**

This item was not discussed.

**T079/17**

**Chairman's Other Business**

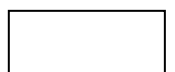
The Town Crier has ran out of postcards that he hands out. This will be reviewed by Visit Newquay.

**T080/17**

**Date, venue and time for the next meeting**

The next Tourism & Leisure meeting will be held on November 14 2017 at 7pm in the Committee Room, Municipal Offices, Marcus Hill, Newquay TR7 1AF.

The Chair thanked all members for their attendance and closed the meeting



at 21:05pm.

**Signed**..... **Chairman**  
Cllr Mrs Craze

**Date**.....

DRAFT

