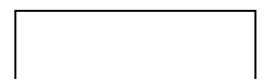


Newquay Town Council	Actions
<p>Minutes of the Full Council meeting held on Wednesday 07 October 2015 at 7pm in the Council Chamber, Marcus Hill, Newquay.</p> <p><i>The Deputy Mayor (Cllr C Leadbetter) explained evacuation procedures in the event of an emergency. Those present were asked to switch off their mobile phones or mute for the duration of the meeting.</i></p> <p><i>The Mayor reminded members of the protocol for meetings. Should anyone wish to speak, it must be by raising of hands and address their comments or questions through the Mayor.</i></p> <p>Present: Cllrs D Sleeman (Mayor), C Leadbetter (Deputy Mayor), Mrs J Bunt, Mrs J Bowden, J Rainbow, G Edwards, S Carter, D Daniel, S Slade, J Fitter, Miss J Kenny and Miss G Gwilliam</p> <p>Also in attendance: Mr A Curtis (Town Clerk & RFO), Mr J Piwecki (Deputy Town Clerk), Inspector David Meredith, Mr I Findler (Community Protection & Enforcement Manager), Reverend Jane Kneebone and 2 members of the press</p> <p>129/15 – To receive and adopt apologies for absence: Cllrs O Monk, K Towill, L Harrison, A Hannan, A Slaughter, Mrs R Craze and Mrs M North gave their apologies. Cllr Mrs L Cherry had previously tendered her resignation as Councillor which had been accepted by the Mayor.</p> <p>130/15 - Declarations of Interest and Dispensations:</p> <p>131/15 – To Invoke Standing Order (3) to allow Police, CCTV to Council and to receive questions from residents.</p> <p style="text-align: center;">A. Police Report</p> <p style="text-align: center;">- <u>Inspector Meredith</u></p> <p>Overall the comparative figures for September were quite good. There was an increase in burglaries for non-dwellings however there appeared to be no pattern to this. An increase was seen in</p>	



Public Order offences, this could have been due to an extension to the Night Time Economy arising from the Indian Summer weather. There was a 16% reduction in crime and disorder overall.

- Cllr Fitter

Q1. Are these figures based solely on Newquay?

- Inspector Meredith

Inspector Meredith confirmed the statistics were based on Newquay Town Centre and Parish.

- Cllr Miss Kenny

Q2. Are the statistics up to date. I am aware of a recent burglary in Pentire?

- Inspector Meredith

Inspector Meredith responded by confirming the figures were up to date and was not aware of the specific incident Cllr Miss Kenny referred to.

At this time Reverend Jane Kneebone left the meeting (7:10pm)

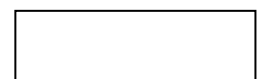
- Cllr Carter

Q3. There was a report in the National Press that Police budget cuts would be forthcoming, will we see a drop in resources in Newquay?

- Inspector Meredith

Inspector Meredith did not wish to speculate on the figures presented by the National Press and explained why it would be difficult at this stage to predict how Newquay would be affected. The Police and Crime Commissioner has suggested increasing the precept as a possible avenue of generating revenue to support policing.

There were recorded incidents of drug abuse at Great Western beach and people camping down there. They were moved on as drug paraphernalia was left lying around in a public place and it



was not appropriate.

There was a recorded burglary at Fifteen over at Watergate Bay. Sunday morning the offenders took the safe from the property however were stopped in their vehicle not too far from the location. The safe was located in the boot of the vehicle making it easy to link the offenders to the crime.

Approximately £17,000 of fishing equipment was stolen from the cars of visitors staying at White Acres.

Members thanked Inspector Meredith for his attendance.

At this time Inspector Meredith left the meeting (7:16pm)

B. CCTV Report

The CCTV Control Room was running at approximately 72% of staffing levels. This was partly due to two casual members not receiving their SIA accreditation in time. The CCTV staff were now on Winter monitoring hours as of 1st October, in line with the Council budget. The Community Protection and Enforcement Manager reported he attended a meeting with Mr Kevin Thomas of Cornwall Council's Fire & Rescue Service, to discuss the on-going upgrades of the CCTV infrastructure. The Community Protection and Enforcement Manager was reassured that his three priority areas would be addressed. The Community Protection and Enforcement Manager was still awaiting formal communication on completion timescales.

The Community Protection and Enforcement Manager attended a further meeting with SSE Contracting Ltd, the contractor awarded the task of upgrading the infrastructure. The aim of the meeting was to understand what had been achieved so far and what was outstanding. The contractor would also be responsible for upgrading the Town Council CCTV infrastructure as and when that begins.

The Community Protection and Enforcement Manager reported the incidents and arrests which had occurred in Newquay and St Austell over the month of September. Approximately twenty hours and eight minutes were spent reviewing CCTV footage for the Police.

- Cllr Rainbow

Q1. Why is it St Austell has the same amount of arrests but lower incident rate?

- The Community Protection and Enforcement Manager

Newquay and St Austell have different problems. There is a lot more anti-social behaviour in St Austell whereas Newquay's incidents seem more orientated around the night time economy.

- Cllr Edwards

Q2. When the budget cuts hit the Police force, is there scope to increase CCTV coverage to assist?

- The Community Protection and Enforcement Manager

The Town Council budget is separate from the Police budget cuts. The Community Protection and Enforcement Manager stated he could not see CCTV being affected and was currently working on a proposal which may balance out the Winter and Summer hours to allow for a better spread.

- Cllr Daniel

Q3. With Winter hours now in place, will there be extra cover for events and school half terms?

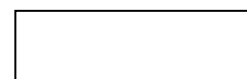
- The Community Protection and Enforcement Manager

The Community Protection and Enforcement Manager informed those present that it was planned to have enhanced cover during busier periods. The rota must fit within the budget allowed, there was a drop in hours to Winter however, to his knowledge, there had been no complaints.

C. Enforcement Report

- The Community Protection and Enforcement Manager

The Enforcement Officer was carrying on with some of her own initiatives. The results of which would be presented to the FBOS



Committee for feedback. One recent proposal was the idea to have information leaflets for dog walkers. The leaflets would be Newquay focused and provide information on the areas covered by dog control orders, dog bin locations, dog friendly B&Bs and Hotels as well as dog walking routes. The idea behind this was it gives members of the public the tools to comply with the dog control orders and was more of an educational approach. Should people continue to offend, there is less of an argument they were not aware of the existing control orders.

Another proposal was to have personalised dog fouling bans, similar to what Cornwall Council provide. On the bags would be printed information about the Fixed Penalty Notices and the consequences of non-compliance. It was hoped this initiative would assist the Enforcement Officer in forming a community bond, making it easier for her to approach individuals and earn their respect.

The Enforcement Officer was intending to shift focus to the Gannel Estuary as there appeared to be many offenders in the area.

Q1. How many Fixed Penalty Notices have been issued?

- The Community Protection and Enforcement Manager

No fines have been issued at this point. A lot of time was spent in investigating the Porth Beach bye-law and the Town Council's stance. The Enforcement Officer initially began enforcing the current ban however due to the lack of documentation on the bye-law, did not continue this practice. The Enforcement Officer had adopted the approach of giving offenders a warning before issuing a Fixed Penalty Notice however was aware a change of tact was required.

- Cllr Fitter

Q2. On what grounds had the Enforcement Officer been when asking dog walkers to leave Porth Beach, it is not enforceable with a Fixed Penalty Notice?

- The Community Protection and Enforcement Manager

The Enforcement Officer was not directing people to leave the

beach, more so having an informative conversation. Cornwall Council Officers had informed the Town Council they believed the ban to still be in place however as there was no evidence to support this, the Enforcement Officer felt she was not in a position to enforce the ban.

Some members agreed with the approach taken and it was key to change the attitude of the public over demanding fines.

- ClIr Edwards

Q3. Could the Enforcement Officer look into the Treviglas area as there appears to be a lot of fouling?

- The Community Protection and Enforcement Manager

The Community Protection and Enforcement Manager stated he would pass the information on and recommended Councillors contact the Officer if they are aware of any hot spots.

- Deputy Mayor

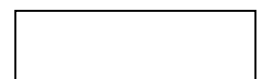
The Deputy Mayor said it was likely that most complaints would be made to Cornwall Council. He suggested that the Enforcement Officer should establish a routine line of communication with the Local Authority to obtain feedback.

- The Community Protection and Enforcement Manager

The Community Protection and Enforcement Manager reported that the Enforcement Officer was looking at a Report Form for the website in order to get feedback from the public. The Community Protection and Enforcement Manager stated that communication from Cornwall Council was lacking and was continually chasing Senior Officers to ensure this was ramped up as both authorities should be working in partnership to achieve the same end.

The Community Protection and Enforcement Manager informed members he would be leaving post as of 28th October 2015. He thanked Councillors, and staff, for all the support they had given since his time with the Council.

Members thanked the Community Protection and Enforcement Manager for all of his hard work whilst he was in post and wished



him luck in his new career.

At this time The Community Protection and Enforcement Manager left the meeting (7:39pm)

132/15 – Cornwall Council & Community Link Officer Matters (for information only – unless on the agenda)

- Deputy Mayor

Q1. Is there a definitive list of Section 106 projects for the Town. If there is would it be circulated to the Town Council?

- The Mayor

Speaking as a Cornwall Councillor, the Mayor confirmed a lot of Section 106 funds have not seen much movement over the years. He had recently held a meeting with Cllr Pollard who was positive there would be progress in the distribution of funds.

- Cllr Miss Kenny

Cllr Miss Kenny reported the list of outstanding funds was hopelessly out of date. There has been a promise made from Cornwall Council officers that a definitive list would be produced and when that occurs there was no reason why it should not be circulated to the Town Council.

- Cllr Slade

Cllr Slade enquired as to whether there were timeframes associated with projects. If that was the case, by the time the definitive list was released certain funds could have already been used.

- Cllr Miss Kenny

Cllr Miss Kenny reported she was only aware of one immediate project which was the Atlantic Playground.

- Cllr Fitter

Cllr Fitter enquired as to the status of the uplighters on Headland

Road.

- Town Clerk

The Town Clerk reported he was waiting on an updated quotation of running costs from Cllr Brown, which would then be fed back to the EDGP.

- The Deputy Mayor

The Deputy Mayor was well aware there were issues with the Section 106 process however the point of his question was to identify the projects that were being proposed for the town. He said the community feeling was these funds should be to the benefit of the residents directly impacted by development and whether, as time has passed, the funds are actually allocated for that purpose. An example being the uplighters on Headland Road, perhaps as time has passed this project isn't necessarily what the residents in that area would wish the money to be used on.

- Deputy Mayor

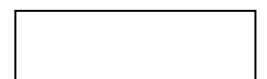
Q2. Cornwall Council invested a significant sum in repairing the Ships & Castles leisure facility in Falmouth due to deficiencies in Health & Safety. Newquay's leisure facilities also have a considerable backlog of lack of maintenance and could be a barrier to transferring it as an asset. Would Cornwall Councillors put any pressure on Cornwall Council to see this essential maintenance is carried out?

- Cllr Fitter

Cllr Fitter responded by stating the Ships & Castles case was different due to the site being deemed for closure as of 1st October due to significant Health & Safety issues. Cllr Fitter did not feel Newquay's leisure facilities were in the same situation therefore there was nothing to put pressure on.

- Cllr Miss Kenny

Cllr Miss Kenny wished the Council to look at its long term aspirations for taking over assets. The Town Council would negotiate the condition of any building it took over. Cllr Miss Kenny was of the understanding the Town Council was not looking to take



over the leisure centres entirely and would work in partnership with other bodies such as local schools. Cllr Miss Kenny stated the devolution team was not recommending Water World to be included in any transfer package. This recommendation is still to go before the Policy Advisory Committee, then Cabinet.

Some members raised concerns that the Town Council should receive some income generating assets as well as liabilities. By only taking on Cornwall Council's liabilities, it makes it difficult for the Town Council to continue taking on assets.

133/15 – Public Question Time (15 Minutes allowed) – written ones taken first

134/15 – To adopt the Minutes of the Full Council meeting held on 02 September 2015

It was proposed by The Mayor (Cllr D Sleeman), Seconded by The Deputy Mayor (Cllr C Leadbetter) and **RESOLVED unanimously that the Minutes of the Full Council meeting held 02 September 2015 had been correctly recorded and they were signed by the Mayor.**

135/15 – Matters Arising:

Minute Ref: 118/15 (02.09.2015)

RE: Matters Arising

- Cllr Miss Kenny

Cllr Miss Kenny informed members that herself, Cllrs Leadbetter and Mrs Bowden had volunteered to become trustees of Newquay Centre. Cllr Leadbetter was appointed Chairman, Cllr Mrs Bowden Secretary and Cllr Miss Kenny treasurer. Newquay Town Council was still working towards transferring the leasehold however Cllr Miss Kenny felt it should pursue the freehold.

- Deputy Mayor

The Deputy Mayor felt it was key the Newquay Centre continued to operate. At the previous Full Council meeting members resolved to send a letter of complaint to Cornwall Council in regards to the charging the Town Council market rent as opposed to the existing peppercorn rent. Cornwall Council had now revised its position and

was willing to offer a peppercorn rent. Obtaining the freehold was still an option. All trustees were personally liable for any debts the Centre had or may incur in the future and so there was a concern over the long term involvement of Councillors as trustees. Members briefly discussed the pros and cons of operating the Centre as a charity.

Minute Ref: 118/15 (02.09.2015)

RE: Matters Arising

- Deputy Mayor

The Deputy Mayor enquired as to whether Cllr Miss Kenny would look into why the Skatepark was having an 80 year overage placed on the transfer.

- Cllr Miss Kenny

Cllr Miss Kenny stated it was purely the maximum time which could be placed on a transfer. As the land being transferred was considerably profitable, Cllr Miss Kenny agreed with Cornwall Council's stance to apply an overage.

- Deputy Mayor

The Deputy Mayor did not agree and felt it was an unfair condition to place on another public body.

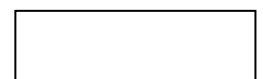
136/15 – Matters referred:

A.F&P 28.09.15 – Meeting schedule debate for 2015/16

- Deputy Mayor

The Deputy Mayor reported that at a recent F&P Meeting, some concern was raised from Chairs and Vice Chairs that the current, meeting schedule was not encouraging members to engage fully with committee business. The suggestion was raised whether to review the schedule with a view to move back to a meeting once a month.

- Cllr Miss Kenny



Cllr Miss Kenny was supportive of the move and also felt the Full Council meeting in August should be re-instated.

- Town Clerk

The Town Clerk stated that monthly meetings was a heavy burden on the office and suggested the Staffing Committee looked into the additional resources required as he did not wish the Town Council office to result in simply administering meetings.

- Cllr Daniel

Cllr Daniel recollected a suggestion whereby some committees could be replaced with working parties. These would report to Full Council on a monthly basis and some standing committees would still remain.

- Town Clerk

The Town Clerk stated that larger Councils operate a similar structure and do not have the same number of committees Newquay does. Notable larger Councils, such as Falmouth, only have Finance, Planning and Staffing leaning more towards working parties reporting to Full Council. It was felt to be a more democratic arrangement.

Members discussed the notion of disbanding committees and felt an in depth report should be written on the advantages and disadvantages of such a structure, this would then be presented to F&P for discussion.

It was proposed by Cllr Miss J Kenny, Seconded by Cllr J Fitter and **RESOLVED unanimously to instruct the Town Clerk to write a report to F&P on the advantages and disadvantages of disbanding committees.**

137/15 – To receive and note the following Minutes and to consider and make decisions on any recommendations and proposals contained therein:

- A. **Planning & Licensing** Minutes of the meetings held on (i) 7th September 2015 and (ii) 21st

September 2015

It was Proposed by Cllr D Daniel, Seconded by Cllr D Sleeman and **RESOLVED unanimously to note the Planning & Licensing Minutes of the meeting held on (i) 7th September 2015 and (ii) 21st September 2015**

Town Clerk

B. **EDGP** Minutes of the extraordinary meeting held on 10th September 2015

It was Proposed by Cllr C Leadbetter, Seconded by Cllr J Rainbow and **RESOLVED unanimously to note the EDGP Minutes of the extraordinary meeting held on 10th September 2015**

C. **FBOS** Minutes of the meeting held on 16th September 2015

It was Proposed by Cllr S Slade, Seconded by Cllr Mrs J Bunt and **RESOLVED unanimously to note the FBOS Minutes of the meeting held on 16th September 2015**

D. **T&L** Minutes of the meetings held on 8th September 2015

It was Proposed by Cllr Mrs J Bunt, Seconded by Cllr Mrs J Bowden and **RESOLVED unanimously to note the T&L Minutes of the meetings held on 8th September 2015**

138/15 – To receive any officer reports:

The Town Clerk circulated his report for noting.

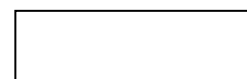
139/15 – To receive the Mayor's Announcements (verbal)

- The Mayor

The Mayor gave a verbal account of his attendances for the month.

- The Deputy Mayor

The Deputy Mayor gave a verbal account of the attendances in which he deputised for the Mayor.



140/15- Newquay Town Council Issues:- Cllr Mrs Bunt

Cllr Mrs Bunt informed members Cllr Mrs R Craze wished to thank all those involved with the organisation and management of the Summer Finale.

- Cllr Miss Kenny

Cllr Miss Kenny reported the final part of the grant for Newquay Harbour was in the region of £5000. It is to be spent on marketing. Cllr Miss Kenny asked if members objected to having the money transferred temporarily to the Town Council to act as custodians of the funds. Members had no objection.

- Cllr Fitter

Cllr Fitter reported of an issue regarding parking at Watergate Hill. After discussions with Cornwall Council Highways officers, Cllr Fitter was informed it would cost in the region of £5000 - £8000 to create a new Traffic Regulation Order for the road. Cllr Fitter also requested whether temporary 'No Waiting' signs could be placed to prevent public parking on the hill and causing traffic build up. Cllr Fitter asked whether members would support his position.

Members advised Cllr Fitter to write formally to the T&L Committee which can take the matter up with Cornwall Council.

A. Committee vacancies

The Town Clerk alerted members to the current vacancies on a number of the Councils committees.

At this time 2 members of the press left the meeting (8:42pm)

Some of these vacancies were caused by the resignation of Cllr Mrs L Cherry.

Members discussed Cllr Mrs L Cherry's resignation and wished it recorded that she worked hard for the Town, was an excellent Mayor, and would be missed by all members. It is with regret Cllr Mrs L Cherry has resigned from the Council.

It was proposed by Cllr Miss J Kenny, Seconded by The Mayor (Cllr D Sleeman) and **RESOLVED unanimously to write a letter of thanks to Cllr Mrs L Cherry.**

B. Councillor absenteeism

- The Mayor

The Mayor reported that a number of committee meetings had been inquorate as timely apologies were not given by members. The Mayor believed if members volunteered for the role, they should at least attend meetings, represent their constituents and work for the town. Apologies should always be given unless there were exceptional circumstances.

- Town Clerk

The Town Clerk reported he had been instructed by F&P to issue letters to those members who were consistently absent, reminding them of the requirement to give apologies.

141/15 – To receive the list of **Correspondence** and **reports from the Councillors** who have attended outside body meetings on behalf of Newquay Town Council (attached if any)

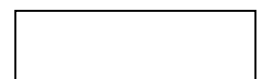
- Deputy Mayor

The Deputy Mayor briefed members on the recent meeting of the Porth Coastal Management Board. There had been very positive feedback from the Environment Agency who've put in a huge amount of effort and are undoubtedly making gains. One specific instance was identified where raw sewage had leaked into the waterway triggering a large chemical spike. Within hours the leak was located, which was extremely impressive.

The Deputy Mayor attended the Localism summit with the Mayor, Cllr Mrs J Bowden and Cllr Mrs J Bunt.

The Boardmasters debrief was very positive. Concerns of local residents and members were taken into consideration and a further meeting was held internally with Cornwall Council officers. Given the increase in numbers the management of the event was a resounding success.

Town Clerk



The 'Super Monday' arrangement of meetings had now changed so that the Friday preceding was a public stakeholder surgery. The Deputy Mayor encouraged those members who had not already attended to join in future meetings.

142/15 – To receive and approve the Financial Statements of NTC (to follow)

It was Proposed by the Deputy Mayor (Cllr C Leadbetter), Seconded by Cllr G Edwards and **RESOLVED to accept the Financial Statements of NTC & TIC totalling £88253.32 (payments included as an addendum) and to sign the cheques.**

It was proposed by the Mayor (Cllr D Sleeman), Seconded by the Deputy Mayor (Cllr C Leadbetter) and **RESOLVED unanimously to extend the meeting by 15 minutes.**

143/15 – Exempt Business:

It was proposed by Cllr Miss J Kenny, Seconded by Cllr J Fitter and **RESOLVED unanimously to invoke Standing Order 10 A (XI) that in accordance with the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of the following matters on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act by virtue of the paragraph specified.**

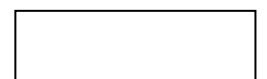
(Exempt Business Omitted)

128/15 – Date & Time of next Meeting:

The next Full Council Meeting will be held at 7pm on Wednesday 04 November 2015 in the Council Chamber, Municipal Offices, Marcus Hill, Newquay TR7 1AF.

The meeting closed at 9:15pm.

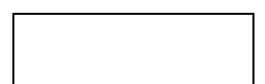
Signed: _____ Date: _____
Mayor of Newquay



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