

NEWQUAY TOWN COUNCIL

You are hereby summoned to attend the meeting of the **Finance and Policy Committee** to be held in **Room 11, Marcus Hill**, Newquay at 7pm on Wednesday 14th March 2012

Please be aware that the following presentations from Grant Applicants will take place before the meeting:

6:30pm: Peter Butterly - £2,000

6:45pm: Basil Skinner - £4,235

AGENDA

1. **Apologies**
2. **Declarations of Interest**
3. **Public Question Time** (10 minutes permitted)
4. To adopt the Minutes of the meeting held on **Wednesday 8th February 2012** (circulated)
5. **Matters Arising**
6. **Matters referred**
 - a. *Recommendation from FBOS (See item 11 below)*
 - b. *Recommendations from Staffing (See items 13B i, ii and iii below)*
7. **Grant Applications Received**
 - a. *Newquay Association Football Club (Olympic Torch Extravaganza) - £2000*
 - b. *St Columb Minor Residents Association (Diamond Jubilee Celebration Event) - £4235*
 - c. *Newquay Surf 7's (Festival of Sport) - £400*
 - d. *Shelter Cornwall - Anything*
8. **Correspondence**
 - a. *St Michael's Church – Thank you for £4,000 grant*
 - b. *Newquay in Bloom – Thank you for £2000 grant*
9. **Internal Audit Report for period October – December 2011**
10. **To discuss and decide on the review of the Internal Audit Control Checklist**
11. **To discuss and decide on the FBOS Recommendation to release up to £874 from the Town Enhancement Reserve for the purpose of purchasing and erecting signs on the Priory Woods road to try and increase the safety of horses on the road.**
12. **To receive, discuss and make a decision on the Town Council's Bid for the Coastal Community Fund**
13. **Business for information only**
14. **Exempt Business**

That under Public Bodies (Admission to Meetings Act) 1960 and section 100A (4) of the Local Government Act 1972, the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act by virtue of the paragraph specified against the item.

- a. CCTV Update
 - b. To decide on the recommendations from the Staffing Committee to adopt the following Policies and the EMR Movements
 - i. *To Adopt the Dignity at Work – Bullying and Harassment Policy*
 - ii. *To Adopt the Disciplinary Procedure*
 - iii. *To release the Contingency Reserve to the Staffing Committee as per the Budget Meeting for the purposes of employing a Full Time Apprentice*
 - c. Old Bus Station Site Update
15. **To reconvene the meeting**
 16. **Date and time of next meeting: Wednesday 11th April 2012 at 7.00pm in the Committee Room**

7th February 2012

Signed:

A R Curtis BA (Hons) MOS MAAT
TOWN CLERK & RFO

Committee Members: *Cllr K Towill (Chairman), Cllr A Hannan (Vice Chairman) and all Chairmen and Vice Chairmen of the standing committees.*