

RFO's Report to:	Full Council
Date:	Sep-19
Title:	September Payments for Authorisation
Service Area:	All Service Areas Affected
Ward(s) Affected:	All Wards
Relevant Working Party / Committee:	N/A

Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision)	N/A
Exempt Information:	N	External Lead Times:	N/A

Appropriate pre-decision notification given to ward member if delegated?	
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Required action from members:		
1.0	-	Note
2.0	-	Note
3.0	-	Note & Authorise
4.0	-	Authorise
5.0	-	Authorise
6.0	-	Authorise
7.0	-	Note

1.0**Bank Balances**

Below are the Bank Account Balances as at 31.08.19

Account:	Balance:
Natwest NTC Reserve	£1,178,136.27
Natwest NTC Current Account	£1,000.00
Natwest TIC Current Account	£144,976.02
Unity Bank NTC	£257,371.74
Unity Bank TIC	£156,939.25
Unity Bank Reserve	£789,568.79
CCLA Deposit	£250,000.00
Total Account Balances	£2,777,992.07

2.0**Direct Debits & Standing Orders**

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive	£1,165.79	NTC
Allstar	£1,279.43	NTC
Aviva	£2,265.72	NTC
British Gas	£30.53	NTC
Cornwall Council Rates	£2,000.00	NTC
EDF Energy	£571.78	NTC
Global Collect	£204.90	NTC
H3G	£63.96	NTC
Lloyds Card Payment	£6,958.29	NTC
The Mailing Room	£0.00	NTC
NEST	£1,299.15	NTC
Nissan Finance	£858.94	NTC
SWW	£842.50	NTC
TechQuarters	£594.48	NTC
Thirsty Work	£130.68	NTC
VWFS UK	£1,296.10	NTC
Eden	£0.00	TIC
Go Cordless	£4.34	NTC
Unity	£36.50	NTC
Churchill Environment Services	280.53	NTC
Total Direct Debit Amount:	£18,400.80	

3.0**Payroll Payments (Already Made)**

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£56,474.14	NTC	IB 4407 - IB 4450
HMRC	£10,844.66	NTC	IB 4451
Total Payroll Amount:	£67,318.80		

4.0

Unity Bank Card Payments (already made)

Supplier:	Info:	Total:	VAT:	Committee:
AAT	Membership Fee	£157.00	£0.00	F&P
Square UK	Square Services	£6.00	£0.00	F&P
Digital Ocean	IT Equipment	£19.89	£0.00	F&P
Vision Nine	Boardmasters Electricity	£240.00	£40.00	T&L
Argos	Kettles	£89.99	£0.00	T&L
Betterbox	IT Equipment	£442.20	£73.70	F&P
BT	Quarterly Charges	£103.08	£17.18	F&P
1&1	Basic Fee	£12.00	£2.00	F&P
Total Unity Card Amount:		£1,070.16		

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:
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6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.1

Staffing Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.2

Finance and Policy Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 4470		EDF Energy	Mountwise Electricity	£300.99	£14.33
IB 4395		Amazon	Data Networking Cabinet	£20.95	£3.49
IB 4396		Amazon	Power Distribution Unit	£17.98	£3.20
IB 4397		Amazon	Wall Mounted Data Cabinet	£149.99	£25.00
IB 4471		Shaw & Sons Ltd	Binding of Minutes	£156.00	£26.00
IB 4472		BT	Internet Services	£1,072.00	£167.00
IB 4473		Jewson	Materials for Painting Railings	£23.78	£3.96
IB 4474		BT	Internet Services	£145.80	£27.90
IB 4475		Viking	Stationary Order	£80.00	£13.33
IB 4476		Viking	Stationary Order	£35.01	£4.42
IB 4477		Viking	Stationary Order	£39.06	£6.51
IB 4480		MJB Tyres	Puncture Repair	£15.00	£2.50
IB 4481		Pure Clean	Cleaning Windows	£100.00	£0.00
IB 4482		Thirsty Work	Bottled Water	£18.54	£3.09
IB 4485		MS Distribution	WiFi Unit	£520.86	£86.81
IB 4486		Rainer Security	Cores & Keys	£1,230.00	£205.00
IB 4488		Amazon	Key Register Log Book	£9.98	£1.66
IB 4489		Amazon(World of Data Ltd)	Router	£4.57	£0.00
IB 4490		Kennall Consulting	Procurement Support	£351.36	£58.56
IB 4491		Barron Surveying Services	Mountwise Tender	£3,000.00	£500.00
IB 4494		PKF Accountants	External Audit	£2,880.00	£480.00
IB 4500		B.E.White	Accounting Support	£1,039.50	£0.00
IB 4501		Cornwall Council	Small Lottery License	£40.00	£0.00
IB 4502		APS Construction Services	Works on Council Offices	£5,971.04	£995.17
IB 4503		APS Construction Services	Removable Bollards at MH	£2,060.08	£343.35
IB 4504		APS Construction Services	Security Fencing for Carpark	£4,798.46	£799.74
IB 4505		APS Construction Services	Electrics in IT Office	£576.00	£96.00
IB 4506		APS Construction Services	Fixed Wall in Office	£336.00	£56.00
Total				£24,992.95	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.3**Economic Development Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 4458		NCC	Grant Release	£1,926.00	£0.00
IB 4459		NCC	Grant Release	£725.00	£0.00
IB 4460		Churchill Service Solutions	Monthly Legionella Support	£211.80	£35.30
IB 4461		Churchill Service Solutions	Monthly Legionella Control	£46.99	£7.83
Total				£2,909.79	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.4**Footpaths, Bridleways and Open Spaces Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 4462		Tozers	Assignment of Lease	£623.60	£100.60
IB 4464		Maverick Industries	Retention Release	£16,200.00	£2,700.00
IB 4465		CGS Contractors	Grass Cutting	£3,516.12	£586.02
IB 4492		Tozers	Gannel Moorings	£240.00	£0.00
IB 4495		Goonhavern Garden Centre	Gardening Materials	£64.27	£10.70
IB 4496		Goonhavern Garden Centre	Gardening Materials	£37.32	£6.22
IB 4497		Goonhavern Garden Centre	Long Handled Hoe	£72.87	£12.14
Total				£20,754.18	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.5**Tourism & Leisure Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 4454		The Qwest Band	Newquay Sessions	£180.00	£0.00
IB 4459		Protectivity Insurance	One-Off Event Insurance	£40.00	£0.00
IB 4466		Helston Town Band	Newquay Sessions	£210.00	£0.00
IB 4467		Jewson	Materials to Fix Bandstand	£38.58	£6.43
IB 4468		Screech Owl Sanctuary	Summer Finale Event	£240.00	£40.00
IB 4469		St Austell Town Band	Newquay Sessions	£220.00	£0.00
Total				£928.58	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.6**Planning & Licensing Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

7.0**Total Payments/Bank Balances:**

1.0	Bank Balances	£2,777,992.07
Expenditure for Authorisation		
2.0	Direct Debit & Standing Orders (Expenditure)	£18,400.80
3.0	Payroll Payments (Expenditure)	£67,318.80
4.0	Unity Bank Card Payments (already made(Expenditure))	£1,070.16
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£49,585.50
Total Expenditure for Authorisation		£136,375.26
Remaining Bank Balances		£2,641,616.81