

<b>RFO's Report to:</b>	Full Council
<b>Date:</b>	Feb-20
<b>Title:</b>	February Payments for Authorisation
<b>Service Area:</b>	All Service Areas Affected
<b>Ward(s) Affected:</b>	All Wards
<b>Relevant Working Party / Committee:</b>	N/A

<b>Key Decision:</b>	Y	<b>Procurement Method:</b>	N/A
<b>Urgent Decision:</b>	Y	<b>Date next steps can be taken:</b> (e.g. referral on of recommendation or implementation of substantive decision)	N/A
<b>Exempt Information:</b>	N	<b>External Lead Times:</b>	N/A
<b>Appropriate pre-decision notification given to ward member if delegated?</b>			

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<b>Required action from members:</b>		
1.0	-	Note
2.0	-	Note
3.0	-	Note & Authorise
4.0	-	Authorise
5.0	-	Authorise
6.0	-	Authorise
7.0	-	Note

**1.0**

**Bank Balances**

Below are the Bank Account Balances as at 28.02.21

<b>Account:</b>	<b>Balance:</b>
<b>Natwest NTC Current Account</b>	<b>£1,000.00</b>
<b>Natwest NTC Reserve</b>	<b>£501,745.19</b>
<b>Unity Bank NTC</b>	<b>£832,696.59</b>
<b>Unity Bank Reserve</b>	<b>£276,836.16</b>
<b>Natwest TIC Current Account</b>	<b>£146,405.78</b>
<b>Unity Bank TIC</b>	<b>£195,133.85</b>
<b>CCLA Deposit</b>	<b>£250,000.00</b>
<b>Total Account Balances</b>	<b>£2,203,817.57</b>

**2.0**

**Direct Debits & Standing Orders**

<b>Direct Debits / Standing Orders:</b>	<b>Total:</b>	<b>Acc:</b>
ALD Automotive	£1,057.54	NTC
Allstar	£394.04	NTC
British Gas	£26.95	NTC
Churchill Environment Services	£296.81	NTC
Cornwall Council Rates	£1,976.00	NTC
EDF Energy	£607.00	NTC
Global Collect	£204.90	NTC
H3G	£63.96	NTC
Lloyds Card Payment	£1,517.77	NTC
Yoozoom	£428.63	NTC
NEST	£1,529.16	NTC
Nissan Finance	£409.44	NTC
SWW	£577.00	NTC
TechQuarters	£613.68	NTC
Thirsty Work	£35.82	NTC
VWFS UK	£308.80	NTC
AIAS	£49.16	NTC
GoCardless	£4.25	NTC
Premium Credit	£2,331.50	NTC
Unity Bank	£13.50	NTC
EE	£40.01	NTC
Membership/Guide		TIC
Unity Bank		TIC
<b>Total Direct Debit Amount:</b>	<b>£12,485.92</b>	

**3.0**

**Payroll Payments (Already Made)**

<b>Direct Debits / Standing Orders:</b>	<b>Total:</b>	<b>Acc:</b>	<b>IB Ref:</b>
Payroll / CC Pensions	£57,888.66	NTC	IB 7136 - IB 7179 & IB 7181
HMRC	£10,738.97	NTC	IB 7180
<b>Total Payroll:</b>	<b>£68,627.63</b>		

## 4.0

**Unity Bank Card Payments (already made)**

Supplier:	Info:	Total:	VAT:	Committee:
<b>Total Unity Card Amount:</b>		<b>£0.00</b>		

## 5.0

**Natwest Bank Payments Requiring Authorisation**

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:

## 6.0

**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

## 6.1

**Staffing Committee Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7200		Charity Horton	Reimbursement for SIA Licence	£190.00	£0.00
IB 7201		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7202		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7203		APT	CCTV Course	£275.00	£0.00
IB 7235		Smith and Reed	Temp Staff	£659.78	£109.96
IB 7236		Kathy Stevenson	Reimbursement for Eye Test	£25.00	£0.00
IB 7237		AD Sales Limited	Job Advertisements	£70.00	£11.67
<b>Total</b>				<b>£2,539.34</b>	

**6.0****Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

**6.2****Finance and Policy Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7224		Datasharp UK Ltd	Printing costs	£53.68	£8.95
IB 7225		Hawkins Motors	Deposit for Facilities Van	£1,000.00	£0.00
IB 7226		APS Construction Services	PAT Test - Mountwise	£180.00	£30.00
IB 7227		Amazon	IT Equipment	£455.01	£81.50
IB 7228		Amazon	IT Equipment	£5.23	£0.87
IB 7229		1st Call Skip Hire	Skip for Offices	£504.00	£84.00
<b>Total</b>				<b>£2,197.92</b>	

**6.0****Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

**6.3****Economic Development Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7204		EDF Energy	Beach Rd Electricity	£926.10	£154.35
IB 7205		Newquay Shutter Company	PVC Screens - Control Room	£330.00	£55.00
IB 7206		Direct365	Feminine Hygiene Disposal	£84.37	£14.06
IB 7207		Swift Catering Supplies	Toilet Paper	£313.09	£52.18
IB 7208		Screwfix	Paper Roll	£54.12	£9.02
IB 7209		APS Construction Services	Works at Watergate Toilets	£5,460.00	£910.00
IB 7210		APS Construction Services	Works at Station Toilets	£3,750.00	£625.00
IB 7211		SSE Enterprise Lighting	CCTV Maintenance & Replacement	£12,616.97	£2,102.83
IB 7212		APS Construction Services	Removal of Lights	£2,064.00	£344.00
IB 7213		APS Construction Services	Test Wallgate at Trenance	£186.00	£31.00
IB 7214		APS Construction Services	Works at Fore St Toilets	£612.00	£102.00
IB 7230		South West Water	Beach Road Electricity	£34.55	£0.00
<b>Total</b>				<b>£26,431.20</b>	

**6.0****Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

**6.4****Footpaths, Bridleways and Open Spaces Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7215		Jewson	Equipment for Benches	£35.81	£5.97
IB 7216		Glasdon	2 New Benches	£1,190.71	£198.45
IB 7217		APS Construction Services	Hire of Fences	£480.00	£80.00
IB 7218		Jewson	Equipment for Benches	£127.73	£21.29
IB 7233		Griffen & Sons	Bench Refurbs	£645.00	£0.00
IB 7234		Screwfix	Cable Ties for Enforcement	£35.93	£5.98
<b>Total</b>				<b>£2,515.18</b>	

**6.0**

**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

**6.5**

**Tourism & Leisure Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 7219		Integra Buildings Ltd	Killacourt Works	£13,806.29	£2,301.05
IB 7220		Tozers	Killacourt Fees	£1,242.00	£307.00
IB 7221		Amazon	Cover for Trailer	£129.95	£21.66
IB 7222		Amazon	Dehumidifier for Trailer	£199.99	£33.33
IB 7223		Aventail Security	Security Invoice	£780.00	£130.00
IB 7231		Aventail Security	Security Invoice	£780.00	£130.00
IB 7232		British Gas	Killacourt Electricity	£18.36	£1.42
<b>Total</b>				<b>£16,956.59</b>	

**6.0**

**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

**6.6**

**Planning & Licensing Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
<b>Total</b>				<b>£0.00</b>	

**6.0**

**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

**6.7**

**Councillors Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
<b>Total</b>				<b>£0.00</b>	

**7.0**

<b>Total Payments/Bank Balances:</b>		
1.0	Bank Balances	<b>£2,203,817.57</b>
<b>Expenditure for Authorisation</b>		
2.0	Direct Debit & Standing Orders (Expenditure)	£12,485.92
3.0	Payroll Payments (Expenditure)	£68,627.63
4.0	Unity Bank Card Payments (already made(Expenditure))	£0.00
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£50,640.23
<b>Total Expenditure for Authorisation</b>		<b>£131,753.78</b>

