

RFO's Report to:	Full Council
Date:	Mar-22
Title:	March Payments for Authorisation
Service Area:	All Service Areas Affected
Ward(s) Affected:	All Wards
Relevant Working Party / Committee:	N/A

Key Decision:	Y	Procurement Method:	N/A
Urgent Decision:	Y	Date next steps can be taken: (e.g. referral on of recommendation or implementation of substantive decision)	N/A
Exempt Information:	N	External Lead Times:	N/A
Appropriate pre-decision notification given to ward member if delegated?			

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Required action from members:		
1.0	-	Note
2.0	-	Note
3.0	-	Note & Authorise
4.0	-	Authorise
5.0	-	Authorise
6.0	-	Authorise
7.0	-	Note

1.0 Bank Balances

Below are the Bank Account Balances as at 28.02.22

Account:	Balance:
Natwest NTC Current Account	
Natwest NTC Reserve	
Unity Bank NTC	
Unity Bank Reserve	
Natwest TIC Current Account	
Unity Bank TIC	
CCLA Deposit	
Total Account Balances	£0.00

2.0 Direct Debits & Standing Orders

Direct Debits / Standing Orders:	Total:	Acc:
ALD Automotive		NTC
Allstar		NTC
British Gas		NTC
Churchill Environment Services		NTC
Cornwall Council Rates		NTC
EDF Energy		NTC
Global Collect		NTC
H3G		NTC
Lloyds Card Payment		NTC
Yoozoom		NTC
NEST		NTC
Nissan Finance		NTC
SWW		NTC
TechQuarters		NTC
Thirsty Work		NTC
Quadient		NTC
BT		NTC
Siemens		NTC
Premium Credit		NTC
Unity Bank		NTC
Biffa		NTC
Eden		TIC
Unity Bank		TIC
Total Direct Debit Amount:	£0.00	

3.0 Payroll Payments (Already Made)

Direct Debits / Standing Orders:	Total:	Acc:	IB Ref:
Payroll / CC Pensions	£54,674.98	NTC	IB 9029 - IB 9069
HMRC	£12,033.19	NTC	IB 9070
Total Payroll:	£66,708.17		

4.0

Unity Bank Card Payments (already made)

Supplier:	Info:	Total:	VAT:	Committee:
Total Unity Card Amount:		£0.00		

5.0

Natwest Bank Payments Requiring Authorisation

(items in red have already been paid)

Committee	M. Ref:	Supplier:	Info:	Total:	VAT:

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.1

Human Resources Committee Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9096		Susan Deakin	Reimbursement for Ticket to NEC	£170.40	£0.00
IB 9097		SLCC	Climate Change Summit	£54.00	£9.00
IB 9098		South West Councils	Neurodiversity Course	£134.40	£22.40
IB 9099		PSTAX	Payroll Training	£198.00	£33.00
IB 9100		Megan Adams	Reimbursement for Trousers	£13.00	£0.00
IB 9101		Rumbles 2	Facilities Uniform	£60.00	£10.00
IB 9102		Aventail Security	Security Invoice	£865.80	£144.30
IB 9103		Aventail Security	Security Invoice	£139.20	£0.00
IB 9104		Aventail Security	Security Invoice	£865.80	£144.30
IB 9105		CALC	Introduction to Planning	£36.00	£6.00
IB 9106		CALC	Code of Conduct Training	£24.00	£4.00
IB 9107		CALC	How to Prepare for TV & Radio Interviews	£36.00	£6.00
IB 9108		APS Construction Services	Cleaning Staff	£652.32	£108.72
IB 9109		APS Construction Services	Cleaning Staff	£652.32	£108.72
IB 9110		APS Construction Services	Cleaning Staff	£652.32	£108.72
IB 9111		APS Construction Services	Cleaning Staff	£652.32	£108.72
				£5,205.88	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.2

Governance and Resources Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9087		Amazon	Laptop Adapter	£21.36	£3.56
Total				£21.36	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.3**Environment & Facilities Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9112		Cornwall Council	Atlantic Road February Rates	£632.00	£0.00
IB 9113		South West Water	Mountwise Water	£197.69	£0.00
IB 9114		South West Water	Allotment Water	£13.04	£0.00
IB 9115		EDF Energy	Library Electricity	£494.86	£144.70
IB 9116		Kashing Ltd	Monthly Fee	£35.96	£5.99
IB 9117		Mole Valley	Compost	£6.98	£1.16
IB 9118		Vincent Tractors	Environment Equipment	£264.88	£44.16
IB 9119		Arrow Industrial Group	Works on Library Door	£309.60	£51.60
IB 9120		APS Construction Services	Works at Mountwise	£895.36	£149.23
IB 9121		PJ Print	Open Spaces Signs	£24.00	£4.00
IB 9122		Masons Kings	Fuel Filter & Spark Plug	£62.20	£10.37
IB 9123		Swift Catering Supplies	Cleaning Materials	£323.89	£53.98
IB 9124		Swift Catering Supplies	Cleaning Materials	£161.86	£26.98
IB 9125		Screwfix	Fixings for Bandstand	£9.19	£1.53
IB 9126		Screwfix	Metal Cutting Discs	£11.98	£2.00
IB 9127		1st Call Skip Hire	Mixed Waste Skip	£462.00	£77.00
IB 9128		1st Call Skip Hire	Mixed Waste Skip	£78.00	£13.00
IB 9129		1st Call Skip Hire	Mixed Waste Skip	£384.00	£64.00
Total				£4,367.49	

6.0**Unity Bank Payments Requiring Authorisation**

(Items in red have already been paid)

6.4**Community & Tourism Payments**

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
IB 9088		Ricoh	TIC Printing	£272.87	£45.48
IB 9089		Melissa Hallam	Reimbursement for Sign Clips	£23.76	£3.96
IB 9090		Amazon	Napkins	£6.95	£1.16
IB 9091		Amazon	Wooden Knives	£2.97	£0.50
IB 9092		Amazon	Takeaway Pots	£10.99	£1.83
IB 9093		Amazon	Paper Bags	£8.00	£1.33
IB 9094		Amazon	Black Ribbon	£7.39	£1.23
IB 9095		Amazon	Cellophane Roll	£11.99	£2.00
Total				£344.92	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.5

Planning & Licensing Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

6.0

Unity Bank Payments Requiring Authorisation

(Items in red have already been paid)

6.6

Councillors Payments

IB Ref:	Minute Ref:	Supplier:	Info:	Total:	VAT:
Total				£0.00	

7.0

Total Payments/Bank Balances:		
1.0	Bank Balances	£0.00
	Expenditure for Authorisation	
2.0	Direct Debit & Standing Orders (Expenditure)	£0.00
3.0	Payroll Payments (Expenditure)	£66,708.17
4.0	Unity Bank Card Payments (already made(Expenditure))	£0.00
5.0	Natwest Bank Payments (Expenditure)	£0.00
6.0	Unity Bank Payments (requiring authorisation(Expenditure))	£9,939.65
	Total Expenditure for Authorisation	£76,647.82

